



Ref. No.

Date :     /     /

**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance Redressal system is time- bound and efficient**

**Response:**

The college is affiliated to SSGBAU University. The college must adhere to a set of rules set forth by affiliated universities. The college uses two different approaches for evaluation and assessment: one is college-defined assessment, and the other is our parent university-defined assessment. Every academic year, tests for the semester are held in the first and second terms. The 01-unit test needs to be mandatory for all students to take each semester. An academic calendar and the CIE are used to provide the internal examination schedule at the start of each semester.

Group discussions, seminars, and unit tests make up internal assessment. Test results should be evaluated and then sent, via HODs, to the IQAC office for additional examination. Examiners from the linked university, both internal and external, are present for the B.A, B.Com, B.Sc.B.B.A, B.C.A, M.Sc Computer Science III required project work and practical examination.

Students take an internal test administered by the college, and they receive their answer sheets back. After further evaluation of these response sheets, the faculty recommends changes or additions for the students' university examinations. The evaluation pattern is also explained to them. If a student is unhappy with their assessment, they are welcome to talk to the teacher in question about it. Transparency in the internal review process is maintained if it is discovered that they have been the victim of injustice.

The weighting used by teachers to evaluate pupils' overall development is decided by them. Each teacher has a different weight assigned to them. Students' attendance, involvement in class discussions, conduct in the classroom and on college campuses, and involvement in extracurricular and cultural activities are all included in the weighting system. Nonetheless, the organization upholds openness in internal evaluation.

The internal assessment is entirely transparent. It communicates with both the students and the exam committee. The college principal resolves exam-related complaints within a given time frame. IQAC works on student-centric initiatives on a regular basis. It communicates with both the students and the exam committee. At Faculty members brief the students at the start of the semester on the many aspects of the evaluation procedure. The college creates an academic calendar that includes a timetable for internal exams. The college uses seminars, group discussions, exams, and other methods to evaluate students' performance. Throughout the year, the concerned teacher administers two internal tests for every paper. We make sure that students' complaints are promptly processed and that confidentiality is upheld in order to support them in a fair and impartial manner. Students are helped one-on-one to get answers to any questions they may have regarding the assessment of their own performance.



Shri Laxminarayan Shaikshanik Bahu-Uddeshiya Gramvikas Sanstha Hingana's

# COLLEGE OF MANAGEMENT KHAMGAON

College Code : 353

Shri Tejendrasingh Chauhan  
President


Ref. No.

Date : / /

Notifications and circulars are posted on the notice board and sent via text message or WhatsApp to mobile devices. Students receive their revised answer sheets back to verify the corrections, and any issues are resolved right away. The purpose of the structural improvements in the continuous assessment system is to pique students' interest in the subject matter and increase their familiarity with the format of university exams.

The purpose of the institutional measures employed for evaluation is to confidently guide and steer pupils towards university examinations. If a student receives lower than expected marks on an examination at a university, they can request a revaluation for that subject by paying the required cost. Complaints regarding the university exam are promptly submitted to the university administration. Students can use the exam committee complaint box to file complaints if they have any about the evaluation of their answer sheets. Every procedure in place to handle complaints pertaining to exams is efficient, time-limited, and transparent.



  
Principal  
College of Management  
Khamgaon Dist. Buldana